

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**Minutes of the Meeting of Anti Ragging Committee and Anti Ragging Squad held in  
the Conference Room of SIT on 31.8.2022 at 4.30 pm**

Ref. No. Admin/2022/MOM/007

Date: 02.09.2022

**Members Present:**

Dr. Mithun Chakraborty, Principal SIT - In the Chair

Dr. Susanta Kr. Saha, Convenor, Anti Ragging Committee

Mr. Swagato Kr. Chowdhury, Convenor, Anti Ragging Committee

Academic Coordinators, of College Code : 119, 334 & 336

Members of Anti Ragging Committee and Anti Ragging Squad

Mr. Plabon Roy, Sr. Manager - Project

*Swagato Kr. Chowdhury*

The followings has been discussed and decided in the meeting:

Sl. No.	Agenda	Discussion and Decision
1.	Movement of Students of the Newly started programs of BBA, BCA, BHHA & BBA-HM during lunch hours	It was decided as follows : <ol style="list-style-type: none"><li>1. Food arrangement to be done by individual departments in consultation with Sr. Manager - Project, so that students don't require moving out from the building where there classes are being held.</li><li>2. Concerned department HOD and faculties need to be available on rotational basis for effective monitoring and support to ARS and ARC during lunch hours.</li><li>3. Movement of students staying in PG during lunch to be noted and arrange by the concerned departments of college code : 334</li></ol>
2	Functional problems of class conduction for Members of ARC and ARS during arrival, break and departure of students	It was decided that : <ol style="list-style-type: none"><li>1. The faculties having Anti Ragging duties and Responsibilities should adjust their schedule of classes if necessary and possible with other members of the departments to ensure maximum participation of members during arrival, lunch break and departure.</li><li>2. Conduction of any classes during lunch hours are discouraged to ensure maximum participation in Anti Ragging Duties.</li></ol>

The meeting is ended with vote of thanks to the chair.

*Principal*  
2/9/22

**Principal  
Siliguri Institute of Technology**